

NORTHLINE

Freight Preparation & Packaging Policy – Overview

The Senders Responsibility

In addition to fully completing and signing a Northline consignment note it is also the responsibility of the sender to present the goods properly packaged and fully labelled.

This will allow us to provide you with the service we promised and you have paid for.

Specifically we require the sender to comply with the following guidelines -

Marking / Labelling

- Full Name, Ship to Address of the receiver and a contact phone number on each item
- Senders Name
- Number of freight items i.e. 2/4
- Any special handling instructions should be marked clearly.

Packaging

- If too heavy for 1 person to lift (>50 kgs), must be packaged suitable for either forklift handling or a crane
- Multiple cartons (>8) preferred to be strapped or stretch wrapped to a skid or pallet
- Pallets & skids - need to be forkliftable (access points for tines are 210mmx 80mm)
- If crane lift – approved lifting and sling lugs must be fitted by supplier
- Heavy or Awkward items should be crated, but if does not fit into crate must be strapped with steel strapping to a pallet (*shrink wrapping of heavy items to a pallet may not be considered suitable*)
- All boxes /crates must be fitted with skids suitable for lifting by forklift
- Contents must fit snugly inside the crate, they need to be restrained from movement
- Paintwork or metal surfaces need to be protected from rubbing by felt pads, foam etc
- Timber crates must be close jointed and of solid timber (ideally hardwood), the base needs to be suitable for lifting by forklift.

Machinery (in addition to packing requirements above). (Note - No Damage waiver offered)

- Please provide a photograph
- Goods need to be drained of oil and carry a tag stating “NO OIL”
- Electrical equipment – needs to be packed within a moisture proof barrier with suitable desiccant to absorb moisture within the package
- Painted items to be packaged to minimize rubbing

Cylindrical items

- Items must be chocked and strapped with steel straps.
- Straps should be secured to the pallet bearers not the boards.
- Loads must not overhang the forklift entry points
- Items that are bundled should be segregated in length & size, and bundled into units with protective ends.

Furniture (No Damage waiver offered)

- Furniture with detachable components needs to be disassembled for packing
- Item fully wrapped so that there are no exposed surfaces (wrapped in heavy blankets, felt or approved bubble wrap)

Does not fit these categories?

Take a photograph, note the dimensions (height, width, length, weight) and our experienced team can provide advice on how to package the goods ready for travel so that they arrive at the receiver in good condition without injuring anyone along the way.